

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

<input checked="checked" type="checkbox"/> New contract	<input type="checkbox"/> OTR	<input type="checkbox"/> CO	<input type="checkbox"/> SS	<input type="checkbox"/> BW	<input type="checkbox"/> Emergency	Previous Contract/Project No: N/A
<input type="checkbox"/> Re-Bid	<input type="checkbox"/> Other					

LIVING WAGE APPLIES: ___ YES ☒ NO

Requisition/Project No: **ROAV1200012**

TERM OF CONTRACT: 0 years with 0 three year options-to-renew

Requisition/Project Title: **2012 ADA Accessible Minivan with wheelchair ramp**
Description **Purchase Minivan**

User Department(s): **Aviation**

Issuing Department: **DPM**

Contact Person: **Elian Z. Roman**

Phone: **305-375-4425**

Estimated Cost: **\$56,000.00**

Funding Source: **AV-Proprietary**

ANALYSIS

Commodity/Service No: 07094			
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input checked="checked" type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
EXISTING 2ND YEAR 3RD YEAR			
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments			
Continued on another page (s): ___ Yes ___ No			

RECOMMENDATIONS

SBE	Set-Aside	VBE	Sub-Contractor Goal	Bid Preference	Selection Factor
X		X	%	X	
			%		
			%		
			%		

Basis of Recommendation:

Signed: _____

Date to DBD: **2/9/2012**

Date Returned to DPM: _____

**RECEIVED
DEPT. BUSINESS DEV.
2012 FEB 10 PM 4:19**



INVITATION TO QUOTE
MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT
111 NW 1st Street, Suite 1300
Miami, Florida 33128

THIS IS NOT
AN ORDER

QUOTATION NO.: **IQ**

DUE DATE AND TIME: February 22, 2012

CONTACT PERSON: Elían Roman

PHONE: 305-375-4425

SEALED QUOTE REQUIRED: ☒ YES ☐ NO

NOTES: 1. All prices shall be F.O.B. Destination delivery point including all costs and freight as specified in 2.15.1.
2. Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award.
Bidders need to complete and submit pages 1, 2 and 10

ITEM	QUANTITY (A)	UNIT	COMM. CODE	DESCRIPTION	UNIT PRICE (B)	TOTAL PRICE: (A) x (B)
1	1	Each.	070-94	2012 Americans with Disabilities Act (ADA) Accessible Mini Van with Wheelchair Ramp		
Manufacturer: _____				Model: _____		
Days to deliver after receipt of purchase order: _____				No later than 180 days ARO		

Payment Terms: In accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code payment shall be 45 days from receipt of a proper invoice (30 days to certified SBE firms)

Method of Award: Low bidder by item; See Section 1.5.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

☐ Place a check mark here only if bidder has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.**

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Addenda Received: ☐ Yes ☐ No If yes, please indicate the number of addenda received: _____

It is hereby certified and affirmed that the bidder shall accept any awards made as a result of this quotation. Bidder further agrees that prices quoted will remain fixed for a period of ninety (90) days from date quotation is due. If awarded a



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purchases order or contract as a result of this solicitation, bidder further agrees that prices quoted shall remain fixed and firm for the term of the contract.

Authorized Signature: _____ Title: _____

Print/Type Name: _____ Phone: _____

E-mail: _____ Fax: _____

Firm Name: _____ F.E.I. ID No.: ____/____-____/____/____/____/____

Address: _____ City: _____ State/Zip: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.

SMALL/MICRO BUSINESS CONTRACT MEASURES FOR SOLICITATIONS (Bid Preference)

A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A 10% percent bid preference shall apply to awards valued up to \$1 million and a 5% percent bid preference shall apply to awards greater than \$1 million. A SBE/Micro Business Enterprise must be certified by the Sustainability, Planning & Economic Enhancement Department (SPEED), Small Business Development Division (SBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact the Small Business Development Division at 305-375-CERT (2378) or access [Miami-Dade County - Small Business Development - Certification Process](#)

The Micro/SBE or SBE Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes _____ No _____
If yes, please provide your Certification Number: _____

Is your firm a Miami-Dade County Certified Micro Business Enterprise? Yes _____ No _____
If yes, please provide your Certification Number: _____

Do you accept purchasing/credit cards for these purchases? _____

1. INSTRUCTIONS TO BIDDERS

1.1 Bidders must submit the sealed quote by the specified time and date indicated on the front of this ITQ to the Internal Services Department, Procurement Management, at the address indicated below in paragraph 2. The envelope must state that it is a sealed quote and include the quotation number. NO TELEPHONE OR FAX QUOTES WILL BE ACCEPTED.

1.2 SUBMITTING A SEALED QUOTE

Sealed quotes must have the following information clearly marked on the face of the envelope:

1. Bidder's name and return address
2. Quotation number
3. Opening date

All quotes shall be submitted in a sealed envelope, on or before the due date, to:

Miami Dade County
Internal Services Department
Procurement Management
111 NW First Street, Suite 1300
Miami, FL 33128-1989
ATTENTION: Elian Roman

- 1.3 Quotes received after the time and date specified, and after any other quotes have been opened may not be accepted.
- 1.4 Requests for additional information or clarification must be made in writing to the person (with copy to the Clerk of the Board at clerkbcc@miamidade.gov) identified on the front of this Invitation to Quote (ITQ). The County will issue additional information by written addenda prior to the scheduled opening date. It is the bidder's responsibility to assure receipt of all addenda.
- 1.5 METHOD OF AWARD
The County will award the contract to the responsive and responsible bidder offering the lowest price per item (Small/Micro measures, Veterans Preference, and Local Preference will apply).
- 1.6 BIDDER STATUS
Bids will not be accepted for evaluation, which are submitted from sources other than the vehicle's manufacturer or fabricator, or, an approved dealer thereof. The vendor shall submit documentation of such status with the bid submittal. Failure to meet this requirement may result in that bid being rejected.
 - 1.6.1 When the bidder is the equipment's manufacturer or fabricator, an approved service facility capable of performing warranty repairs and supplying needed parts must be located in Miami-Dade or Broward County. The Service facility shall be subject to the County's review and approval. When the bidder is an approved dealer of the manufacturer or fabricator the bidder must be the operator of a service facility capable of supporting the proposed sale and/or have a service facility capable of performing warranty repairs and supplying needed parts located in Miami-Dade or Broward County. Service facility shall be subject to the County's review and approval.
2. TERMS AND CONDITIONS
 - 2.1 Miami-Dade County is tax exempt and no taxes shall be included unless otherwise specified, by the County, on the quote form.
 - 2.2 The County may reject any or all offers, or any portion of the offer, as it deems, in the best interest of the County.
 - 2.3 In case of default by the awarded bidder, Miami-Dade County may procure the goods or services from other sources and charge the bidder, any excess cost or damages occasioned thereby, and debar the bidder from further County contracts in accordance with the Miami-Dade County Code.
 - 2.4 It is agreed that items or services quoted shall comply with all Federal, State, and local laws relative thereto, and that the bidder shall defend actions or claims brought, and save harmless the County from loss, cost or damage by reason of actual or alleged infringements of patents, copyrights, etc.
 - 2.5 Bidder shall insert unit price and extension, as required, opposite each item. Where the unit price and the extension price are at variance, the unit price shall prevail.
 - 2.6 SPECIAL CONDITIONS FOR BIDDING MOBILE EQUIPMENT

BIDDING EQUAL PRODUCTS, NO SUBSTITUTION COMPONENTS, MANUFACTURER'S CATALOGUES/BROCHURES AND PRODUCT DEMONSTRATIONS
 - 2.6.1 Manufacturer's name, brand name and/or model number, when used in the specifications are for the sole purpose of establishing minimum requirements of levels of quality, standards of performance and design. They are in no way intended to prohibit the bidding of other manufacturer's brands of equal material, quality, design and standards of performance, unless the wording "NO SUBSTITUTION" is used. When an equal product is bid, the bidder shall furnish the factory information sheets (specifications, brochures, etc.) that show the product meets or exceeds the required specifications. Failure to meet this



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requirement may result in the bid being deemed non-responsive. The County will be sole judge of equality or similarity and the County's decision shall be final.

- 2.6.2 When "NO SUBSTITUTION" is used in combination with a manufacturer's name, brand name and/or model number, the named item is the only item that will be accepted by the County.
- 2.6.3 Manufacturer's standard information sheets, catalogues, brochures and all supporting documentation submitted must show the product meets or exceeds the required specifications. Bids that are submitted with standard product literature which offer technical data or product descriptions indicating the item or product bid does not meet the required specifications must be accompanied by a letter, on the bidder's company stationery, identifying those differences and describing how compliance with the required specifications is to be accomplished. Failure to comply with this requirement may result in the rejection of the bid for not meeting the specifications.

NOTE 1: Photographs, picture, and other graphic illustrations that are part of standard product literature will not be used in determining product compliance with these specifications.

- 2.6.4 After the Bid Submittals have been evaluated by the County, the bidder offering the lowest price, as stipulated in Paragraph 1.5 of this solicitation may be required to demonstrate the equipment, which has been proposed, for evaluation by and at no cost to the County. The purpose of the demonstration is to observe the equipment in an operating environment and verify its capability, suitability, and adaptability as compared to the performance requirements stipulated in the bid. If a demonstration is required, the County will notify the bidder of such in writing and will specify the date, time and location of the demonstration. If the bidder fails to perform the demonstration on the date stipulated in the notice, the County may elect to reject the bidder's proposal or to re-schedule the demonstration. The County will be the sole judge of the acceptability of the equipment in conformance with the Bid Specifications and its decision shall be final.
- 2.6.5 The equipment used for the demonstration shall be the same as the manufacturer's model identified in the bidder's proposal. Accordingly, the equipment used in the demonstration shall create an expressed warranty that the actual equipment provided by the bidder during the contract period shall be similar to the equipment used in the demonstration. Should that equipment be new, not previously demonstrated and conforms to all bid specifications and requirements, the County reserves the right to purchase that equipment upon successful completion of the demonstration and approval by the Board of County Commissioners, if required.
- 2.7 This Invitation to Quote, any addenda, and/or properly executed modifications, the purchase order (if issued), and a change order (if applicable), constitute the entire contract.
- 2.8 All material specified herein shall be fully guaranteed by the bidder against factory defects. The bidder at no cost to the County shall correct any defects, which may occur as the result of faulty material or workmanship, within the period of the manufacturer's standard warranty. The County does not waive the implied warranties granted under the Uniform Commercial Code.
- 2.9 The County may, at its sole discretion, extend the delivery date where the County determines that it is in the best interest of the County.
- 2.10 Rejected goods remain the property of the bidder and all risk of loss remains with the bidder. Bidder must remove all rejected goods from County property within the time frame established by the County.
- 2.11 The County Mayor, or designee, shall issue an award under this solicitation. The awarded bidder shall honor no request for performance until the Mayor or designee, has made an award.
- 2.12 Any bidder may protest any recommendation for contract award in accordance with the applicable provisions of the Miami-Dade County Code.



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2.13 EQUIPMENT FURNISHED

2.13.1 The equipment furnished by the bidder, during the term of the Contract, shall be new and the most recent model available. Demonstrator models are not acceptable. Automobiles that are equipped with the OEM manufacturer's standard accessories will have less than 50 miles recorded on the odometer at the time of delivery. Automobiles that are equipped with accessories, which are not the OEM manufacturer's standard order accessories, will have less than 100 miles recorded on the odometer at the time of delivery. Vehicles delivered outside this mileage requirement will not be accepted. Odometers must not show any signs of tampering or disconnect/reconnect. Any optional components that are required in accordance with the Bid Specifications (refer to Section 3, of this Solicitation) shall be considered standard equipment for the purposes of this solicitation. Any optional components that are recommended by the vehicle manufacturer for the application intended must be included and will be considered standard equipment for the purposes of this solicitation. The application and usage of all components, sub-components or parts must be in accordance with their manufacturers' recommendations, as well as the recommendations of all associated component manufacturers. Omission of any essential detail from these specifications does not relieve the vendor from furnishing a complete and ready to work unit. The silence of specifications on any point shall mean that only the finest commercial practices of the industry shall apply and all interpretations of the Bid Specifications shall be so governed. The unit shall conform to all applicable Occupational Safety and Health Administration (OSHA), State and Federal, and American National Standards Institute (ANSI) requirements and standards, and Department of Transportation (D.O.T.) regulations. All components and included craftsmanship are to be in accordance with current Society of Automotive Engineers (S.A.E.) standards and recommended practices. The engineering, materials and workmanship shall exhibit a high level of quality and appearance, consistent with or exceeding the industry standards.

2.13.2 The equipment and features required are listed in the bid specifications (refer to entitled "Technical Specifications"). The County may, after delivery and acceptance of the initial equipment ordered, make changes to the required equipment or equipment options supplied, provided; 1) such changes are mutually agreed between the awarded bidder and the County, 2) all changes in per unit pricing are no more than the change in per unit documentable cost to the bidder, and 3) that the net amount of any such changes is no more than five percent of the per unit price originally bid. Bids requiring a pre-construction conference, or, the construction and approval of a prototype unit, will be considered in satisfaction of the initial equipment order provision of this paragraph.

2.14 WARRANTY REQUIREMENTS

2.14.1 The awarded bidder shall supply and be responsible for the vehicle's warranty. Vehicles with a GVWR of 19,500 pounds or less will have a warranty free of deductibles with no less than the following industry defined coverage:

Thirty-six months (36) or 36,000 miles full vehicle bumper to bumper.
Sixty months (60) or 60,000 miles on the power train.
Hybrid unique components (if hybrid) ninety-six months or 100,000 miles.

Vehicles with a GVWR of 19,501 pounds or more will have a warranty free of deductibles with no less than the following coverage:

Twenty-four months (24) bumper to bumper.
Sixty (60) months on the engine and transmission.
Hybrid unique components (if hybrid) sixty (60) months.

When vehicle or component manufacturers provide a warranty with coverage in excess of that stipulated herein, that additional coverage shall not be diminished by the requirements of this paragraph. When vehicle or component manufacturers provide a warranty with less coverage than that stipulated herein, the vendor shall provide a supplemental warranty that meets or exceeds the warranty requirements, as



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stipulated herein. The warranty terms shall be subject to Delay In Start Warranty Program (commence when the vehicle is put into service), if available from the vehicle's manufacturer.

- 2.14.2 The awarded bidder shall be responsible for promptly correcting any warranted deficiency, at no cost to the County, at a warranty service center that meets the criteria stated in Paragraph 1.6.1 within five (5) calendar days after the County notified the bidder of such deficiency in writing. If the bidder fails to honor the warranty and/or fails to correct or replace the defect within the period specified, the County may, at its discretion, notify the bidder in writing that the bidder may be found in violation of the Contract or be subject to contractual default if the deficiencies are not corrected and/or replacement or repairs are not completed to the satisfaction of the County within the specified timeframe. If the bidder fails to satisfy the warranty within the period stipulated in the notice, the County may (a) place the bidder in default of its contract, and/or (b) procure the products or services from another vendor and charge the bidder for any additional costs that are incurred by the County, either through a credit memorandum or through invoicing.
- 2.14.3 The awarded bidder and/or its local service representative may be required to enter into an Original Equipment Manufacturer (OEM) parts and service supply agreement with Miami-Dade County, during the useful life of the equipment furnished. This maintenance support agreement would be to supply parts, repairs and training or service at the County's discretion. By the submission of this bid, the bidder agrees to enter into such agreement at the County's discretion, with parts and labor pricing at rates no higher than industry standard.
- 2.15 DELIVERY AND PAYMENT
- 2.15.1 All prices shall be quoted F.O.B. destination point. Deliveries are accepted at the County's Earlington Heights vehicle facility, located at 2100 NW 41st Street, Miami, Florida 33142, between the hours of 8:00 A.M. and 2:00 P.M. weekdays, or at another location or at times that may be so designated on the purchase order. Contact the Facility Supervisor at (305) 633-7678, forty-eight (48) hours prior to delivery.
- 2.15.2 Delivery is required within the number of days stated by the bidder within the Bid Proposal. In no case may this date be later than 180 days from the date that the County department orders the equipment by sending a printed Purchase Order to the awarded bidder. All deliveries are to be made in accordance with good commercial practice. All equipment shall be delivered in full compliance with the bid specifications and requirements, and must be in excellent condition and ready to work. Upon verification of compliance with these requirements, the County will accept the delivered equipment. See Paragraph 2.15.4 for defective delivery correction requirement.
- 2.15.3 Upon failure to deliver the equipment in accordance with best commercial practices, excellent ready to work condition, and full compliance with the specifications and requirements to the County within the number of days stipulated in Paragraph 2.15.2, the awarded vendor shall be subject to charges for liquidated damages in the amount of one tenth (1/10) of one percent (1%) of the per unit purchase price for each and every calendar day that each unit of the equipment order is not delivered on time and in acceptable condition and/or in accordance with the required delivery timeline schedule. This charge for liquidated damages is in addition to other remedies and timetable requirements listed in Paragraph 2.15.4 below.
- 2.15.4 The bidder shall be responsible for promptly correcting any equipment delivery deficiency, at no cost to the County, within ten (10) calendar days after the County notifies the bidder of such deficiency in writing. If the bidder fails to correct or replace the defect within the period specified, the County may, at its discretion, notify the bidder in writing that the bidder may be found in violation of the Contract or be subject to contractual default if the deficiencies are not corrected and/or replacement or repairs are not completed to the satisfaction of the County within the specified timeframe. If the bidder fails to satisfy the delivery requirements within the period stipulated in the notice, the County may (a) place the bidder in default of its contract, and/or (b) procure the products or services from another vendor and charge the bidder for any additional costs that are incurred by the County either through a credit memorandum or through invoicing.



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2.15.5 The County shall issue payment after completion of items (a) and (b) below,

- a. The delivered unit is successfully inspected for compliance with all specifications and requirements and is accepted (including delivery of the required manuals as specified in Section 2, Paragraph 2.16.1).
- b. All documentation described in the Purchase Order has been received as stipulated therein. The language that will appear in the awarded bidder's Purchase Order is:

Application for Certificate of Title and/or Vehicle Registration (HSMV-8040), Certification of Motor Vehicle Sale Tax Exemption (MVC Form DR-41A), Motor Vehicle Dealer Title Reassignment Supplement (DHSMV 82994), Manufacturer's Statement of Origin To A Motor Vehicle and Service Policy shall be made out in the name of:

Miami Dade County, Florida
2225 N.W. 72nd Avenue,
Miami, Florida 33122.

- c. These documents must be dated to coincide with the delivery of the equipment, send all papers to:
Internal Services Department
Administrative and Business Services Division
2225 N.W. 72nd Avenue
Miami, Florida 33122
- d. All documents must be properly filled out and completed, signed and notarized by an authorized individual with no strike-overs on any documents. Non-compliance will result in payment delays.
- e. The invoice is to be made out in triplicate to the name of the department as indicated on the Purchase Order and mailed to the same address as shown on the Purchase Order. The vehicle key numbers are to be noted on the invoice.

2.16 PARTS, REPAIRS AND TRAINING MANUALS

- 2.16.1 At the first delivery, the vendor shall provide the County with a minimum of two (2) comprehensive training manual which describes the appropriate use of the equipment purchased, and, fifteen (15) comprehensive repairs and parts manuals which identify the component parts and which describe the appropriate process for repairing the equipment purchased. This may be done by book, CD or online access to the appropriate complying information.

2.17 TO RECEIVE A COPY OF BID TABULATION

The County will provide via e-mail a copy of the bid tabulation to all bidders which respond to this Invitation to Quote.

2.18 LEGAL REQUIREMENTS

Bidders are advised that this contract is subject to all legal requirements contained in the County's Administrative Order 3-38 and all other applicable County Ordinances and/or State and Federal Statutes. Where conflicts exist between this bid solicitation and these legal requirements, the higher authority shall prevail.

The award of this bid solicitation is subject to County Ordinance No. 01-21 which, except where Federal or State law mandates to the contrary, allow preference to be given to a local business. For the purposes

of the applicability of this Ordinance, "local business" means the bidder, as of the date of the bid opening, has a valid occupational license issued by Miami-Dade County to do business in Miami-Dade County, that authorizes the bidder to provide the goods, services or construction to be purchased, and has a physical business address located within the limits of Miami-Dade County from which the vendor operates or performs business. A Post Office Box cannot be used to establish a physical address.

When a responsive, responsible non-local business submits the lowest price bid, and the bid submittal by one or more responsive, responsible local businesses is within 10% of the price submitted by the non-local business, then the non-local business and each of the aforementioned local businesses shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business. The best and final bid will be requested by the County within five working days of the bid opening. In the case of a tie in the best and final bid between a local business and a non-local business, contract award shall be made to the local business.

3. TECHNICAL SPECIFICATIONS

3.1 SCOPE:

- 3.1.1 The Miami-Dade Aviation Department (MDAD) is purchasing one (1) Americans with Disabilities Act (ADA) accessible minivan with wheelchair ramp.
- 3.1.2 This vehicle will be operated by a wheelchair-bound individual and needs to have all the necessary controls for safe operation, including embarking and disembarking without assistance.
- 3.1.3. The following information is provided on the end-user, and the type of wheel chair utilized:
 - a. Measurements while person is seated in wheelchair:
 - floor to top of head - 4'6"
 - width of wheelchair - 2'3"
 - length including footrest - 2'8"
 - height of heel from floor - 6"
 - b. Make and model of wheelchair: Top End, Crossfire
 - c. Manual wheelchair tie down system is required for the wheelchair.
 - d. The end user requires the use of the rear of the vehicle to transport tools and equipment.
A rear- entry van is not acceptable.
 - e. The end-user is able to maneuver up and down the wheelchair ramp unassisted.

3.2 GENERAL REQUIREMENTS:

- 3.2.1 These specifications are the minimum requirements for a minivan with the manufacturer's standard equipment, and with an ADA-compliant accessible wheelchair ramp conversion:
 - a. Engine: Manufacturer's standard gasoline engine.
 - b. Transmission: Manufacturer's standard automatic transmission.
 - c. Brakes: Manufacturer's standard power brakes.
 - d. Mirrors: Manufacturer's standard power mirrors.
 - e. Air conditioning: Manufacturer's standard factory-installed front and rear A/C with heat.
 - f. Radio: Standard AM/FM.



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- g. Steering: Factory power steering.
- h. Exterior and Interior Colors: White exterior color; gray interior color.
- i. Seats: Standard material and configuration (except the driver's seat must swivel to aid entry/exit)
- j. Swivel driver's seat (to aid entry/exit)
- k. Wheels and Tires: Factory standard.
- l. Wheelchair Ramp Conversion Specifications:
 - i) Drop floor conversions with ramp
 - ii) Power mechanical kneeling system with remote control
 - iii) Power bi-folding or in-floor ramp
 - iv) Manual wheelchair tie-down system
- m. Adjustable steering wheel.
- n. Cruise control.
- o. ADA-compliant hand controls
- p. Manuals: Two (2) sets
- q. Keys: Two (2) sets



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Affirmation of Business Entity Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Affidavits Form), before they can be awarded a contract. The undersigned affirms that the Affidavit form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ Federal Employer
Identification Number (FEIN): _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

1. <i>Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code</i>	6. <i>Miami-Dade County Obligation to County Section 2-8.1 of the County Code</i>
2. <i>Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code</i>	7. <i>Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</i>
3. <i>Miami-Dade Employment Drug-free Workplace Certification Section 2-8.1.2(b) f the County Code</i>	8. <i>Family Leave Article V of Chapter 11 of the County Code</i>
4. <i>Miami-Dade Disability Non-Discrimination Article 1, Section 2-8.1.5 (AA) Resolution R182-00 amending R-385-95</i>	9. <i>Living Wage Section 2-8.9 of the County Code</i>
5. <i>Miami-Dade County Debarment Disclosure Section 10.38 of the County Code</i>	10. <i>Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code</i>

_____	_____	_____
Printed Name of Affiant	Printed Title of Affiant	Signature of Affiant

Name of Firm	Date	

_____	_____	_____
Address of Firm	State	Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me ☐ or has produced identification ☐

Type of identification produced _____

_____	_____
Signature of Notary Public	Serial Number

_____	_____	_____
Print or Stamp of Notary Public	Expiration Date	Notary Public Seal